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| **Introduction** | |
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| **Job Purpose:** | Under the reasonable direction of the Headteacher, carry out the |
|  | professional duties of a school teacher as set out in the current |
|  | School Teachers’ Pay and Condition Document |
| **Line Management:** | Reporting to KS1/2 Leader |
|  | Responsible for – TO BE DECIDED ON APPOINTMENT |
| **Liaising with:** | Headteacher, Senior Leadership Team, teachers, support staff, |
|  | parents, Governing Body, LA Representatives, Archdiocese |
|  | Representatives, external agencies |
| **Salary Scale:** | Classroom Teachers’ Pay Scale (see annual salary statement) |
| **Working Time:** | As specified within the School Teachers’ Pay and Conditions |
|  | Document |
| **DBS Disclosure Level:** | Enhanced |

**SECTION TWO: CATHOLIC ETHOS**

* To maintain, promote and contribute to the Catholic Ethos of the school and the development of the life of the school in accordance with the school’s Mission Statement, Aims and Objectives.
* To attend, take part in and lead acts of collective worship in accordance with the school’s policy
* Provide Religious Education in accordance with the school’s and Archdiocese guidelines
* Actively support the school’s corporate policies relating to equality and diversity, inclusion, health and safety and well-being.

**SECTION THREE: CURRICULUM PLANNING AND PROVISION**

* Help develop and maintain a curriculum in line with the National Curriculum school policy to meet the needs of individual children within your class
* Work with other members of staff to ensure that the extremes of the ability range are catered or within the curriculum
* Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, as and when requested
* Under the direction and guidance of the Senior Leadership Team and Middle Management Team, actively contribute to and support the development of the curriculum and areas of policy development.
* Ensure efficient use and maintenance of all material teaching resources within your classroom area and working environment and to see that available resources are used efficiently to support the curriculum
* Maintain a good working environment within your classroom having particular emphasis on such aspects as organisation, lay-out, timing of sessions, activities and the Catholic ethos of the school

**SECTION FOUR: TEACHING AND LEARNING**

* Produce coherent lesson plans which ensure continuity and progression, taking account of the individual needs of pupils and encourage the development of independent learners.
* Employ a range of suitable teaching and learning strategies and styles to ensure effective learning
* Present appropriately demanding subject content, skills and understanding in a clear and stimulating manner, thereby motivating and sustaining the interests of pupils and raising levels of attainment
* Develop, maintain and use resources appropriate to the chosen learning objectives
* Ensure the effective deployment of teaching assistant support in the classroom
* Analyse and evaluate children’s learning to inform future planning and teaching and learning activities
* Create and maintain an orderly, safe, stimulating and informative classroom environment
* Maintain good practice and implement changes in accordance with developments in educational theory and practice as requested
* Set pupil targets, assess progress and maintain records in line with school policy.

**SECTION FIVE: PASTORAL CARE**

* Develop positive relationships with all children based on their achievements and promote their general progress and well-being and participation in all aspects of school life.
* Maintain a positive approach to child management, supporting the school’s policies relating to attendance, punctuality and behaviour.
* Alert the line manager or senior manager of any more complex problems experienced by pupils as appropriate, making recommendations as to how they may be resolved
* Ensure that the school’s Code of Conduct is implemented in line with the school’s policy
* Maintain a system of rewards and sanctions which is understood and appreciated by all concerned, in line with the agreed policy
* Ensure the orderly commencement and end of day session times, assemblies, break times etc. having due regard for the health and safety of pupils and others

**SECTION SIX : PARENTAL INVOLVEMENT AND PARTNERSHIP WORKING**

* Report annually to parents on the needs and progress of their children
* Encourage the involvement of parents in the education of their children and respond promptly to queries and concerns
* Uphold the school’s well established links with the local community, the WOWS Learning

Network, the LA, the Archdiocese and other external agencies

**SECTION SEVEN: PERFORMANCE MANAGEMENT AND PROFESSIONAL DEVELOPMENT**

* Engage actively with the annual performance management review process, in accordance with the school’s policy
* Take a shared responsibility for your own continuing professional development by participation in a range of appropriate professional development opportunities
* Ensure that colleagues receive information and feedback on professional development activities undertaken