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| **Teaching Assistant Level 2- ST VINCENT’S CATHOLIC PRIMARY SCHOOL**  **Person Specification / Selection Criteria** |  |

**A. Experience**

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| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source**  A = Application  I = Interview  R = References |
| Experience of working and interacting with children of a relevant age and learning need | E |  | A, I |
| Experience of working with children with complex SEND, particularly communication and interaction needs |  | D | A, I |

**B. Training and Qualifications**

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| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source** |
| NVQ level 2 or evidence of the equivalent QCF credit value, or equivalent qualification or an comparable level of experience | E |  | A, I |
| Basic level of literacy & numeracy | E |  | A, I |
| Willingness to undertake further relevant Teaching Assistant training |  | D | I |
| Willingness to undertake basic first aid |  | D | A, I |
| Evidence of SEND training |  | D |  |
| Phonics trained |  | D | A, I |

**C. Knowledge and Understanding**

Applicants should be able to demonstrate knowledge and understanding of the following areas relevant to the post.

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| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source** |
| Knowledge of basic Health and Safety |  | D | A, I |
| Basic knowledge of how to use ICT to support learning | E |  | A, I |
| Understanding of how to use relevant equipment / resources | E |  | A, I |
| A knowledge of the national / foundation stage curriculum and other basic learning programmes | E |  | A, I |
| Knowledge of SEN needs, particularly communication and interaction, and how best to support children with complex needs | E |  | A, I |
| Understanding of relevant policies, codes of practice and awareness of relevant legislation |  | D | A, I |
| Basic understanding of child development and learning processes | E |  | A, I |

**D. Personal Skills, Abilities and Competencies**

Applicants should be able to provide evidence that they have the necessary skills and abilities required.

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|  | **Essential** | **Desirable** | **Source** |
| Ability to communicate with and relate well to pupils and adults | E |  | A, I |
| Ability to work under supervision and as a team member | E |  | A, I |
| Ability to work in accordance with the schools health and safety policies | E |  | A, I |
| Ability to deal with minor injuries |  | D | A, I |

**E. Legal Issues**

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| --- | --- | --- | --- |
|  | **Essential** | **Desirable** | **Source** |
| Legally entitled to work in the UK | E |  | A, I |