

St. Vincent's Catholic Primary School



To Love and Serve as Jesus Shows Us

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Monday 27th November 2017

Staffing arrangements

Dear Parents and Carers,

Over the past few weeks we have been arranging a number of staffing changes and I am now pleased to inform you of these:

We have appointed Mr. Mutch to cover Year 5 from January to cover Mrs. Millington's maternity leave. To support a smooth handover between the teachers, Mr Mutch will start this week so that he knows the school and the children in Year 5 well before taking over full time teaching in January. Mrs. Millington plans to be in school for a short time in the New Year, when she will be delivering interventions to further support children's progress.

To cover Mrs. Harding's absence we have also appointed Mrs. Duffy, who joined the class today. Mrs. Tarbuck has been teaching the class in the short term, along with Mrs. Pinto-Edwards, both of whom know the children well. Mrs. Pinto-Edwards will now return to her normal role, but Mrs. Tarbuck will continue to work alongside Mrs. Duffy every morning in the short-term. Mrs. Duffy will remain with Year 2 for as long as is required to cover Mrs. Harding's absence and ensure continuity for the children.

We have also appointed an additional Teaching Assistant in order to temporarily increase the number of adults working alongside the class teachers in securing progress in children's learning across the school.

Yours sincerely,

Dominic Vernon
Interim Headteacher

