

# St Vincent's Catholic Primary School

*To love, serve and learn as Jesus shows us*



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Website: [www.stvincentsprimary.org](http://www.stvincentsprimary.org)

Twitter: @stvincentsrcp

Head Teacher: Mr Dominic Vernon



Thursday 4<sup>th</sup> June 2020

Dear Parents and Carers,

In addition to the documentation and information published last week, we can now share further details about wider reopening to Reception, Year 1 and Year 6 as well as the continuation of provision for key worker and vulnerable children.

If you have informed us that your child is returning to school, please make sure that you have read the information already published on the website, and the summary within this letter.

Classes will return on the following dates as long as changes to published plans are not required:

- **Monday 8<sup>th</sup> June:** Year 1 children return to school
- **Monday 15<sup>th</sup> June:** Reception children return to school
- **Monday 22<sup>nd</sup> June:** Year 6 children return to school
- All children of key workers or those who are vulnerable will continue to be able to access provision based on the need of each individual, as is currently the case. Please notify the school office using [office@stvincentsprimary.org](mailto:office@stvincentsprimary.org) to let us know your needs for the following week by midday each Friday.

Groups of children will be supported by the following staff throughout the week. Reception and Year 1 will all remain as one group, but due to numbers Year 6 will be split into 3 groups and you will be notified of which group your child is shortly:

<u>Reception</u>	<u>Year 1</u>	<u>Year 6A</u>	<u>Year 6B</u>	<u>Year 6C</u>	<u>Key worker / vulnerable</u>
Mr Parle, Mrs Gaskell Mr Devereux	Mrs Sarsfield Mrs Carroll	Mr Daly Miss Fovargue Mrs Lockett	Mrs Morgan Mrs Long	Mrs Williams Mrs Henshaw-Simpson	Mrs Duffy Mrs Clarke

**If you have decided that your child is not returning as outlined above but then later decide that you do want them to return, we will require notice of one week in order that changes to staffing can be made if required.**

If your child has returned to school but is absent, you must notify us of their absence following normal procedures.

When dropping off and picking up your child, arrangements outlined in the guidance already published and shown on the attached map must be followed. The map shows where your child's group will be taught, their play zone for break and lunch time, where you should drop off in a morning and where you should wait at pick up time. Drop off and pick up times have been staggered to reduce the number of people on site at any time – you must ensure that these times are followed:

	<u>Reception</u>	<u>Year 1</u>	<u>Year 6</u>	<u>Key worker / vulnerable</u>
Drop off:	8.50 – 9.00	8.40 – 8.50	8.30 – 8.40	8.30 – 8.40
Pick up:	2.15	2.30	2.45	2.45

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**All children in school must now return to wearing school uniform** as outlined in the guidance already published. This can be winter uniform, summer uniform or PE kit but no tie should be worn at all and all clothing worn in school must be washed every day. We understand that children may have grown out of some items which cannot be replaced due to restrictions currently in place on retail, and should not be replaced since there are only a few weeks left of this academic year. We therefore accept that children may not always be wearing full school uniform but if this is the case, please ensure that an appropriate alternative is worn.

In order to reduce the risk of transmission, **only the following items are allowed into school from home: water bottle, snack, lunchbox if having a packed lunch from home. NO OTHER BAGS, ITEMS OR EQUIPMENT SHOULD BE BROUGHT INTO SCHOOL.** A reminder that all school lunches, free or paid, will be a packed lunch at this time, and no toast or juice will be available at break time, so your child must bring their own snack. Please ensure that snack and items in a packed lunch can be opened by your child without help.

All information about the wider opening of school can be found on the school website, alongside photographs which I would encourage you to share with your child so that they are prepared for what school will look like upon their return:

[https://www.stvincentsprimary.org/website/information\\_about\\_gradual\\_re-opening\\_to\\_reception\\_year\\_1\\_and\\_year\\_6/487195](https://www.stvincentsprimary.org/website/information_about_gradual_re-opening_to_reception_year_1_and_year_6/487195)

Please be aware, that whilst plans in place meet all the current requirements of the Government and Local Authority, when children start to return we may find that plans need adapting or changing and as always, we will keep you informed of any changes as soon as possible.

Thank you once again for your ongoing support,

A handwritten signature in black ink, which appears to read 'D. Vernon'.

Mr Dominic Vernon

Head Teacher