

ST VINCENT'S CATHOLIC PRIMARY SCHOOL

DEVELOPMENT PLAN FOR GOVERNING BODY 2018-2020

AREA OF DEVELOPMENT	KEY ACTIONS	BY WHEN	BY WHOM	SUCCESS CRITERIA
<p>Ensure that the strategic direction and Catholic ethos of the school is clear and at the centre of discussions</p>	<ul style="list-style-type: none"> • Committees will use a range of self-evaluation information and external evaluation to gain a clear view of the school. • Governor visits to school will ensure all focus areas are monitored.(Schedule to be published on website.) • Review of school Mission Statement. 	<p>Sept 18- July 20</p> <p>April '19</p>	<p>All governors</p>	<ul style="list-style-type: none"> • Governors have a good understanding of the strengths, weaknesses, opportunities and threats facing the school and will be well placed to fulfil their role in setting the strategic direction of the school. • A Mission statement owned by all. Governors will have the opportunity to reflect on the key strategic issues facing the school and be involved in the strategic planning process.
<p>Drive up educational standards and financial performance</p>	<ul style="list-style-type: none"> • Committee meeting agendas to provide opportunities to question and challenge school leaders. • Monitoring schedule includes standards and finance and outcomes will inform future planning. 	<p>Sept'18- July '20</p>	<p>Committees and assigned governors</p>	<ul style="list-style-type: none"> • Standards and rates of pupil progress improve. • Budget is regularly monitored and savings made where necessary.

AREA OF DEVELOPMENT	KEY ACTIONS	BY WHEN	BY WHOM	SUCCESS CRITERIA
Ensure the governing body has the right skills, experience, qualities and capacity.	<ul style="list-style-type: none"> • Skills audit and governor review meetings with Chair. • Governors to produce pen portraits to be put on school website. • Match skills and experience to roles and responsibilities 	Jan '20	All governors	<ul style="list-style-type: none"> • A governing body with a good range of skills and expertise to support all areas of school improvement. • Parents and the community will have a better understanding of who the governors are and what skills and expertise they bring to the governing body.
Ensure committees drive improvements and reinforce the clearly defined roles and responsibilities	<ul style="list-style-type: none"> • Governor handbook produced and will contain, clear terms of reference, committee membership, roles and responsibilities 	Sept '18 To be updated annually	Chair of governors	<ul style="list-style-type: none"> • All governors will have a point of reference. • Information in handbook will support new governor induction. • Clear protocol for visits and code of conduct. • Notes of visits will monitor and inform school improvement.
Monitor and improve the quality and impact of governance.	<ul style="list-style-type: none"> • Governor review meetings. One to one discussions between Chair and individual governors • 360 degree review of Chair of Governors. 	Annually Summer term	All governors	<ul style="list-style-type: none"> • Work of individual governors is recognised and celebrated. • Governors have the opportunity to comment on the effectiveness of the Chair in leading the governing body.

AREA OF DEVELOPMENT	KEY ACTIONS	BY WHEN	BY WHOM	SUCCESS CRITERIA
Monitor and improve the quality and impact of governance (cont.)	<ul style="list-style-type: none"> • Make plans for leadership succession on the governing body. • Undertake parent and staff questionnaires and respond to findings appropriately. 	Annually	Chair of governors	<ul style="list-style-type: none"> • A succession plan is in place and appropriate training and development identified. • Questionnaires are distributed and a significant number returned. • Governors have an improved understanding of stakeholder views and can identify actions required. • Staff and parents feel listened to and valued.
Comply with statutory and contractual responsibilities	<ul style="list-style-type: none"> • Ensure governor information on the school website is fully compliant with statutory guidance. • Ensure policies are regularly reviewed and implemented. • Ensure all statutory and contractual responsibilities are completed. 	Ongoing	HT /admin. and govs	<ul style="list-style-type: none"> • Website is compliant and a useful tool for parents and governors. • Rolling programme of when policies need reviewing and updating. • Well prepared for any external evaluations and audits. • Legally compliant.