



## **St Vincent's Catholic Primary School**

<b>TERMS OF REFERENCE</b>	
<b>Last reviewed: Autumn 2019</b>	
<b>Panels and Appeals Panels</b>	
<b><u>Core Purpose:</u></b>	To deal with any form of escalation, or appeal against a decision made
<b><u>Membership:</u></b>	3 members
<b><u>Frequency of meetings:</u></b>	As required
Panels will: <ul style="list-style-type: none"> <li>Hear any appeal in accordance with agreed procedures and report their decision to the full governing body.</li> <li>Seek advice from the Archdiocese and the LA.</li> <li>Meet as appropriate but within the prescribed procedures.</li> </ul>	

<b>Complaints Panel</b>	<b>Pay Appeals Panel</b>
Helen Chaplin Michelle Harrison Kate Simpson	Angela Burns Helen Chaplin Kate Simpson
<b>Pupil Discipline Panel</b>	<b>Pupil Discipline Appeals Panel</b>
Paul Atherton Angela Burns Stephanie Cooper	Helen Chaplin Sr Margaret Mattison Kate Simpson
<b>Staff Disciplinary Panel</b>	<b>Staff Disciplinary Appeals Panel</b>
Kate Simpson Helen Chaplin Sr Margaret Mattison	Paul Atherton Angela Burns Stephanie Cooper
<b>Head Teacher Performance Management Panel</b>	<b>Head Teacher Performance Management Reviewing Officer</b>
Paul Atherton Win Douglas Michelle Harrison	Helen Chaplin